

# ON-CAMPUS MEMO

**From:** Timothy H. Greer, Chair, Information Systems and Analytics  
**To:** Sidney McPhee, President MTSU  
**Date:** November 17, 2025  
**Subject:** Request Approval for ISA Promotion of Professor of Practice Ranks Policies and Procedures

**Memo:** On behalf of the faculty of the Department of Information systems and Analytics, I submit the attached Promotion of Professor of Practice Rank Policy for your review and approval. The policy was approved by a vote of all the full-time faculty on September 7, 2025.

  
\_\_\_\_\_  
Department Chair

11/17/25  
Date

  
\_\_\_\_\_  
Jones College of Business Dean

11-18-25  
Date

  
\_\_\_\_\_  
Provost

1/23/26  
Date

  
\_\_\_\_\_  
President

2/3/26  
Date

Department of Information Systems and Analytics  
Promotion of Professor of Practice Ranks  
Policies and Procedures

1. Evaluation of candidates for promotion will be completed by the same Tenure and Promotion Committee as tenure-track appointments, as specified in the departmental tenure and promotion policy.
2. The membership of the committee shall be the same, and with the same restrictions, as specified in the departmental tenure and promotion policy for considerations of tenure and promotion to associate professor and to professor.
3. Rules regarding quorum, voting, and reporting requirements are the same as specified in the department tenure and promotion policy.
4. Review of candidates will follow the same calendar and deadlines as given in the Annual Faculty Assessment Calendar as applications for tenure.
5. Formal annual probationary reviews and third-year reviews used for tenure-track candidates are not applicable to professor of practice-rank promotions, and they will not be used unless MTSU or Jones College change policies to require them.
6. The definition of national reputation is the same as in the departmental policy on tenure and promotion with an emphasis on professional publications, conferences, and organizations.
7. In assessing applications for promotion in professor of practice ranks, the committee will apply criteria identified by MTSU and Jones College. For department criteria, minimum years of service requirements indicate the earliest year that a candidate can apply for promotion. For example, a minimum of six years of service means that a candidate can apply for promotion at the beginning of their sixth year. Department criteria are as follows.
  - a. Associate Professor of Practice
    - i. Documented evidence of high-quality teaching and contribution to student development
    - ii. Minimum of six years of service at MTSU as an Assistant Professor of Practice
    - iii. Evidence of continuation of high-quality industry credentials and engagement in the professional community
    - iv. Evidence of quality performance in service to the department, college, and/or university
  - b. Professor of Practice
    - i. Documented evidence of sustained excellence in teaching
    - ii. Minimum three years at MTSU as an Associate Professor of Practice
    - iii. Evidence of continuation of high-quality industry credentials and engagement with the professional community
    - iv. Evidence of high-quality performance in service to the department, college, and/or university
    - v. Evidence of a national reputation in the discipline
8. Candidates shall supply the following materials in support of their application.
  - a. Summary of teaching activities