

## **Middle Tennessee State University School of Music Promotion Policy for Non-Tenurable Faculty**

As stated in MTSU policy 202, faculty appointed to an instructor track or coordinator track may advance in rank. The review process for recommendations for advancement in rank at the departmental level consists of separate consideration by the School of Music Promotion and Tenure Committee and the Director of the School of Music.

### **I. Instructor Track**

- a. **Instructor.** The entry rank for the instructor-track category is instructor.
  
- b. **Senior Instructor.** Six (6) years of full-time collegiate experience in the academic discipline or related area as an instructor or lecturer. Thus, a typical candidate is eligible to apply for promotion to senior instructor at the beginning of his/her sixth (6<sup>th</sup>) year. School of Music criteria for promotion to Senior Instructor requires documented evidence of high-quality teaching and contribution to student development with a minimum of six (6) years as an instructor/lecturer. Evidence includes the following:
  1. Student evaluations of teaching (SETs) for the past five (5) years
  2. Classroom observations/peer reviews of teaching conducted in the past five (5) years, as available
  3. Annual evaluations for the past five (5) years
  4. Additional supporting materials may include:
    - a) Course syllabi
    - b) Exams
    - c) Examples of student assignments
    - d) Evidence of innovations in teaching
    - e) Other as relevant to teaching
  
- c. **Master Instructor.** Four (4) years of full-time collegiate experience in the academic discipline or related area as a senior instructor or ten (10) years as an instructor/lecturer. Thus, a typical candidate is eligible to apply for promotion to master instructor at the beginning of his/her fourth (4<sup>th</sup>) year as a senior instructor or tenth (10<sup>th</sup>) year as an instructor/lecturer. School of Music criteria for promotion to Master Instructor requires documented evidence of high-quality teaching and contribution to student development with a minimum of ten (10) years as an instructor/lecturer. Evidence includes the following:
  1. Student evaluations of teaching (SETs) for the past four (4) years
  2. Classroom observations/peer reviews of teaching conducted in the past four (4) years, as available
  3. Annual evaluations for the past four (4) years
  4. Additional supporting materials may include:
    - a) Course syllabi
    - b) Exams
    - c) Examples of student assignments
    - d) Evidence of innovations in teaching
    - e) Other as relevant to teaching

Jennifer Vannatta-Hall Digitally signed by Jennifer Vannatta-Hall  
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Jennifer Vannatta-Hall, Interim Director

7/9/21

Date

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Leah Lyons, Interim Dean

8/4/2021

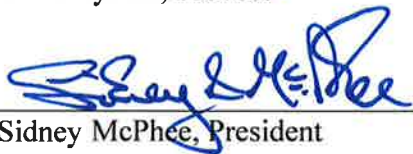
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Mark Byrnes, Provost

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Date



Sidney McPhee, President

8/16/21

Date